



## Vendor Application for Non-Park District Event

This application is only good for permitted MACA events from June 2026 to August 2026. Vendor applications need to be returned to the Park Office at least one week before the date of the event. If you have any questions, concerns, or would like further information, please contact Nikki Binion at 701-857-4136.

### Vendor Information (please check one)

- |                                                 |                                     |
|-------------------------------------------------|-------------------------------------|
| <input type="checkbox"/> Food Vendor            | <input type="checkbox"/> Table      |
| <input type="checkbox"/> Exhibitor/Craft Vendor | <input type="checkbox"/> Table/Tent |
| <input type="checkbox"/> Not-For-Profit Vendor  | <input type="checkbox"/> Push Cart  |

Fees: There is no cost for vendors at MACA events, however other attended events (non MACA) may incur a fee.

#### Attachments required prior to submittal for Food Vendors:

- Copy of First District Health Unit Certificate
- Liability Certificate of Insurance
- Copy of Sales Tax License
- Copy of menu and price list

#### Attachment required prior to submittal for Exhibitor/Craft Vendors:

- Copy of Sales Tax License

### General Information

Applicant Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (Cell): \_\_\_\_\_ (Work): \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

\*I hereby certify that the business listed above is operated in compliance with all applicable requirements of the City ordinance and state law. I acknowledge this application is subject to all the terms and conditions for vending in the parks in the Minot Municipal Code, including those imposed by the decision making body as they relate to the Mobile Food Vending permit. I understand that any false statements or omissions may result in revocation of this permit and may jeopardize the approval of future permits. I further acknowledge that I have read the applicable rules and requirements attached to this permit and agree to fully comply with the regulations set forth by the Minot Park District.\*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Park Staff Approval: \_\_\_\_\_ Date: \_\_\_\_\_



## **Rules and Requirements for Vendors**

- This permit is only good for permitted MACA events.
- Vendors may operate only during event hours, including setup and teardown times as designated by the organization staff.
- Vendors must adhere to assigned setup and teardown times. Early or late access is not permitted without prior approval.
- Set up is solely on the vendor. Park staff will not be available for set up or break down.
- If power is required, vendors must provide their own generator.
- Approved permit must be kept with the vendor's operation and provided to Park staff when requested.
- Operators are responsible for the removal of trash, refuse, and litter.
- No sale or distribution of alcohol is allowed.
- In the event of inclement weather, the use of vehicles on grass areas is strictly prohibited to prevent damage and ensure safety.
- All vendors must behave professionally. Harassment, discrimination, or disruptive behavior will not be tolerated.

**\*Failure to comply with these rules and regulations may result in removal from the event and/or denial of future participation.\***